

# Traffic and Licensing Environment Career Path Development

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TIDASA, in conjunction with Continuing Education at the University of Pretoria, brings you certificates in the Traffic and Licensing Environment (TLE). This partnership aims to provide employees in the TLE with opportunities for both career development and access to a higher education institution: the University of Pretoria. The qualifications are job-specific, and will promote service delivery excellence, which is also a high priority. A spin-off of the programmes will be high-performing, dynamic teams that can provide impetus to the Batho Pele principles and add value to all workplaces. Quality, accreditation, and certification Delegates who successfully complete a short course or learning programme and comply with the relevant assessment criteria receive a certificate of successful completion from the University of Pretoria. Academic credits will be obtained towards a relevant formal qualification in the field of Public Administration, provided that individuals meet the minimum admission criteria and requirements of the University of Pretoria. Recognition of Prior Learning (RPL) policies are in place and include the evaluation of learning outcomes achieved through formal and informal learning and work experience. Certificates in the TLE1. Traffic Law Enforcement This course has been customized for all employees dealing with the challenges in this environment. Pocket books, traffic management information systems, statement writing, the relevant traffic acts, fraud and corruption, integrated development planning, and the Public and Municipal Finance Management Acts are only some of the subjects covered in this programme. Introductory Certificate

Duration: 10 contact days

- Self and relationship management
- Professionalism
- Customer care
- Administration and finance
- Business communication
- Ethics, fraud, corruption, extortion and bribery
- The Constitution and legislation Intermediate Certificate Duration: 10 contact days
- Self and relationship management 2
- Introduction to management
- Service excellence
- Administration 2
- Introduction to integrated development planning (IDP)

- Finance  
 - Ethics, fraud, corruption, extortion and bribery Advanced Certificate Duration: 15 contact days

- Strategic management and leadership development
- Human resources management
- Financial management
- Quality management

2. Licensing Practise This course is designed specifically for officials working in the traffic and transport licensing environment. It addresses themes unique to this environment, such as financial procedures in the licensing environment, fraud and corruption, NaTIS, integrated development planning, and the Public and Municipal Finance Management Acts. Introductory Certificate Duration: 15 contact days

- Self and relationship management
- Professionalism
- Customer care
- PFMA and MFMA
- Administration and finance
- Business communication
- Ethics, fraud, corruption, extortion and bribery
- National Traffic Information System (NaTIS) Intermediate Certificate Duration: 15 contact days
- Self and relationship management 2
- Introduction to management
- Service excellence
- Administration 2
- Introduction to integrated development planning (IDP)
- PFMA and MFMA
- Financial management

- Ethics, fraud, corruption, extortion and bribery Advanced Certificate Duration: 15 contact days

- Strategic management and leadership development
- Human resources management
- Quality management

- Financial management For an enrolment form or further information please email [tle@tidasa.co.za](mailto:tle@tidasa.co.za), or phone Belinda Kock on 012 667 5492.

