

## Workshop information

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### Introduction

This workshop teaches you the role and functions of the Employment Equity Committee and provides you with an understanding of equity legislation. Individuals will get the opportunity to become familiar with the statutory documents to be completed, as well as the occupational categories to be used.

### Unit standards

The content of this workshop is based on the unit standard 13936 *Outline the legal environment of a selected industry*.

### Workshop content

During this workshop, the following topics are covered:

- The role and function of the EE Committee
- The Employment Equity Act (Act No 55 of 1998)
- The role of organisational human resources policies and procedures
- Statutory forms to be completed
- Occupational categories and levels
- Code of good practice: preparation, implementation and monitoring of employment equity plans

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- A training company committed to enabling and empowering individual learners to make positive contributions to their organisations
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**For more information or to book your place contact Helga van Wyk on 012 682 8500 or email [info@tidasa.co.za](mailto:info@tidasa.co.za).**