

ORGANISATIONAL TRAINING AND DEVELOPMENT PLAN



Training and Instructional
Design Academy of South Africa

Course information

Introduction

The *Organisational Training and Development Plan* course is aimed at people who manage education, training and skills development in organisations. This course is especially helpful to Skills Development Facilitators (SDFs), Training Managers and Human Resource Development Practitioners.

Unit standards

This course is aligned to unit standard 15217 *Develop an organisational training and development plan*.

Course content

During this course, the following topics are covered:

- Legal environment, including:
 - The South African Qualifications Authority (SAQA) Act
 - The Skills Development Acts
 - The Employment Equity Act
 - The Broad-Based Black Economic Empowerment Act
- Strategies and structures, including:
 - SAQA, and Sector Education and Training Authorities (SETAs)
 - Education and Training Quality Assurers (ETQAs)
 - National Skills Development Strategy
 - Standard Generating Bodies
- The role of the training committee and the SDF
- The role of the mentor, assessors and moderators

Duration

Two days

TIDASA is...

- A training company committed to enabling and empowering individual learners to make positive contributions to their organisations
- A provider of both customised and generic training
- Dedicated to excellence in training and instructional design
- Provisionally accredited by Umalusi, Council for Quality Assurance in General and Further Education and Training (Provisional accreditation number: FET 00474 PA)

For more information or to book your place contact Helga van Wyk on 012 682 8500 or email info@tidasa.co.za