

STUDY SKILLS



Training and Instructional
Design Academy of South Africa

Course information

Introduction

The *Study Skills* course equips the individual with the skills to study effectively and manage his/her time efficiently. Attendees will gain insight into their own styles of studying, and how to apply study methods to various types of material.

Unit standards

The content of this course is aligned to unit standard 119471 *Use language and communication in occupational learning programmes*.

Course content

During this course, the following topics are covered:

- Access, use and manage suitable learning programmes
- Formulate and use learning strategies
- Manage occupational learning materials
- Conduct research and analyse and present findings
- Lead and function in a team
- Reflect on how characteristics of the workplace and occupational context affect learning

Duration

Three days

Please note

A certificate of competence will be issued once a Portfolio of Evidence (PoE) has been submitted and the learner assessed as competent. The compilation of the PoE will either take place during the course or in the learner's private time, depending on the structure of the course.

TIDASA is...

- A training company committed to enabling and empowering individual learners to make positive contributions to their organisations
- A provider of both customised and generic training
- Dedicated to excellence in training and instructional design
- Provisionally accredited by Umalusi, Council for Quality Assurance in General and Further Education and Training (Provisional accreditation number: FET 00474 PA)

For more information or to book your place contact Helga van Wyk on 012 682 8500 or email info@tidasa.co.za