

## Course information

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### Introduction

Excellent trainers/facilitators are imperative for successful training interventions. Adults have different learning styles to children and trainers must know how to make training fun for older age groups. Facilitators need to know how to handle different situations in a training venue, to represent their company image to the fullest. The handling of mixed-age, -culture and -ability groups requires specialised skills. The course follows a hands-on approach to skill attendees in all these aspects and attendees are given the opportunity to present their own training sessions.

### Unit standards

This course is aligned to unit standard 7384 *Facilitate an adult learning event*.

### Course content

During this course, the topics covered include:

- Facilitating adult learning
- Learning styles
- Experiential learning
- Outcomes-based training
- Developing effective training skills
- Setting ground rules
- Motivating the group
- Using audio-visual equipment
- Giving and receiving feedback
- Assessing training

### Duration

Five days

### Please note

A Certificate of Competence will be issued once a Portfolio of Evidence (PoE) has been submitted and the learner has been assessed as competent. The compilation of the PoE will either take place during the course or in the learner's private time, depending on the structure of the course.

### TIDASA is...

- A training company committed to enabling and empowering individual learners to make positive contributions to their organisations
- A provider of both customised and generic training

## COURSE OUTLINE

- Dedicated to excellence in training and instructional design
- Provisionally accredited by Umalusi, Council for Quality Assurance in General and Further Education and Training (Provisional accreditation number: FET 00474 PA)

**For more information or to book your place contact Helga van Wyk on 012 682 8500 or email [info@tidasa.co.za](mailto:info@tidasa.co.za).**